

Cylinder Service Agreement



Please forward all documentation to the office location that services your area:

Whitmore Lake Office

11721 Venture Dr.
Whitmore Lake, MI 48189
Office: (734) 449-0944
Fax: (734) 449-0754

Napoleon Office

7925 Napoleon Rd.
Jackson, MI 49201
Office: (517) 536-8310
Fax: (517) 536-8332



Home Heat • Construction Heat • Propane Dispensing Stations and Cylinder Exchange Service

Commercial Cylinder Service Agreement

This agreement for propane fuel delivery is between Corrigan Propane and:

*Name:
*(*Hereafter known as "the Customer")*

Address:

City:

Zip Code:

State:

Phone: (Main/Mobile)

(Fax)

Email:

Payment Preference: CoD CC Net Terms*
**Subject to credit qualification.*

Salesperson:

Scheduling Preference:
(Please select one option)

 Will Call Auto Fill
(Auto Fill requires approved credit and/or a credit card payment authorization form)

Type of Cylinder:

Qty of Cylinders Desired:

Estimated Usage:

It is understood that by signing below, the customer is accepting the above selected fuel delivery program and pricing, and accepts the Corrigan Propane Fuel Delivery Terms (see page 2 of the Service Agreement).

It is also understood that if the customer fails to use a minimum volume of propane (according to tank size requirements) during a twelve month period, a standard service charge and equipment rental fee (in accordance with standard company policies at the time of invoicing) may be applied to the customer's account. Tank size minimum usage requirements are as follows:

It is further understood that Corrigan Propane must first accept this agreement before it becomes effective and can revoke this agreement at any time.

The customer must inform Corrigan Propane of all in-building and underground utilities (to include but not limited to electrical, telephone, data, security, cable, or any other supplied service) before any equipment is scheduled to be installed on the customer's property. Any damage to utilities not identified by the customer will be the responsibility of the customer.

The customer is also responsible for monitoring fuel level in the propane storage equipment. Corrigan Propane is not responsible for either direct or indirect damage, injuries, or liabilities caused by the use of propane or by freezing temperatures.

In consideration for the services provided by Corrigan, **the customer** will (to the fullest extent permitted by law) hold harmless Corrigan Propane and it's agents and employees against any claims, damages, losses and expenses, arising out of or resulting from the work of Corrigan Propane and it's agents or employees.

By signing below, the customer acknowledges that both documents have been read (both the "Service Agreement" and the Corrigan Propane "Fuel Delivery Terms"), and are understood by the customer.

Customer Signature: _____ **Date:** _____

Customer Name (Printed): _____

Fuel Delivery Terms

Payments and Fees:

The Customer will pay for all LP gas supplied by the Company according to the rates outlined in the Commercial Customer Propane Agreement. Any deliveries or service calls which are not ordered during regular business hours or outside regular routing may be subject to additional charges. An additional charge of 1-1/2% per month (an annual rate of 18%) will be charged on all invoices which are over thirty days past due. Balances must be paid in full before any future deliveries will be made (excluding Budget Plan customers). A charge of \$35.00 to perform a leak and pressure test will be applied to customers whose tanks are empty upon delivery. It is the customer's responsibility to monitor tank percentage.

License, Fees and Taxes:

The Customer will acquire and pay any license, permit, and inspection fees, or other taxes imposed upon or with respect to the installation, storage, or use of LP gas or equipment installation location. If the Company acquires and/or pays the same, the Customer will reimburse the Company upon receipt of the Company's invoice.

Right of Entry:

The Customer agrees to maintain the safe ingress, free from obstacles, from the closest public roadway to the Company installed equipment. The Company or its agents may enter upon the installation location at all reasonable times for the purpose of providing LP gas to the Customer, and inspect, maintain, repair or replace equipment provided by the Company, and in the event of termination of this Agreement, for removing all Company supplied equipment without liability to the Customer for loss, damage, or inconvenience resulting from the disconnection, repossession, or removal of the Company supplied equipment.

Title to Personal Property:

The LP gas tanks, regulators, and other equipment install by the Company will remain the property of the Company and shall not become fixtures or part of the realty at the installation location. Customer agrees to use reasonable care to protect such equipment while in the Customer's custody, and agrees not to remove, tamper with, install, adjust, repair, connect or disconnect and regulator, container or equipment, and to not permit anyone to do so except a Company authorized employee or agent. The Customer will promptly surrender to the Company all said personal property in the Customers possession at the termination of this Agreement. Where equipment is removed, the Customer will not be relieved of any of its obligations to the Company. In the event that the Company's equipment is missing or stolen, the Customer must replace or pay for it at the retail price.

General:

This agreement constitutes the entire Fuel Delivery and Payment Agreement between the Customer and Corrigan Propane and replaces all prior Agreements, both oral and written. No oral promises, understandings, warranties – expressed or implied, shall be deemed part of this Agreement. No alterations, amendments, or waivers shall be binding upon the Company, unless it is in writing and signed by the Company's authorized representative.

WARNING: - Liquefied Petroleum (LP) gas is extremely explosive. No one other than Corrigan Propane, under any circumstances is authorized to fill, connect, disconnect, or otherwise handle in any manner, Corrigan Propane's equipment installed at the location outlined on the other side of this Agreement.

Customer Signature: _____ **Date:** _____

Customer Name (Printed): _____

Michigan Sales and Use Tax Certificate of Exemption

DO NOT send to the Department of Treasury. Certificate must be retained in the seller's records. This certificate is invalid unless all four sections are completed by the purchaser.

SECTION 1: TYPE OF PURCHASE

A. One-Time Purchase C. Blanket Certificate

Order or Invoice Number: _____ Expiration Date (maximum of four years): _____

B. Blanket Certificate. Recurring Business Relationship

The purchaser hereby claims exemption on the purchase of tangible personal property and selected services made from the vendor listed below. This certifies that this claim is based upon the purchaser's proposed use of the items or services, OR the status of the purchaser.

Vendor's Name and Address

SECTION 2: ITEMS COVERED BY THIS CERTIFICATE

Check one of the following:

1. All items purchased.
2. Limited to the following items: _____

SECTION 3: BASIS FOR EXEMPTION CLAIM

Check one of the following:

1. For Resale at Retail. Enter Sales Tax License Number: _____
2. For Lease. Enter Use Tax Registration Number: _____

The following exemptions DO NOT require the purchaser to provide a number:

3. For Resale at Wholesale.
4. Agricultural Production. Enter percentage: _____%
5. Industrial Processing. Enter percentage: _____%
6. Church, Government Entity, Nonprofit School, or Nonprofit Hospital (Circle type of organization).
7. Nonprofit Internal Revenue Code Section 501(c)(3) or 501(c)(4) Exempt Organization (must provide IRS authorized letter with this form).
8. Nonprofit Organization with an authorized letter issued by the Michigan Department of Treasury prior to June 1994 (must provide copy of letter with this form).
9. Rolling Stock purchased by an Interstate Motor Carrier.
10. Other (explain): _____

SECTION 4: CERTIFICATION

I declare, under penalty of perjury, that the information on this certificate is true, that I have consulted the statutes, administrative rules and other sources of law applicable to my exemption, and that I have exercised reasonable care in assuring that my claim of exemption is valid under Michigan law. In the event this claim is disallowed, I accept full responsibility for the payment of tax, penalty and any accrued interest, including, if necessary, reimbursement to the vendor for tax and accrued interest.

Business Name	Type of Business
Business Address	City, State, ZIP Code
Business Telephone Number (Include Area Code)	Name (Print or Type)
Signature and Title	Date Signed

Instructions for completing Michigan Sales and Use Tax Certificate of Exemption

Purchasers may use this form to claim exemption from Michigan sales and use tax on qualified transactions. It is the Purchaser's responsibility to ensure the eligibility of the exemption being claimed. All claims are subject to audit. Non-qualified transactions are subject to tax, statutory penalty and interest.

Sellers are required to maintain records, paper or electronic, of completed exemption certificates for a period of four years. Michigan does not issue "tax exempt numbers" and a seller may not rely on a number for substitution of an exemption certificate. Other documentation that sellers in the State of Michigan may accept are the Uniform Sales and Use Tax Certificate approved by the

Multistate Tax Commission, the Streamlined Sales and Use Tax Agreement Certificate of Exemption, the same information in another format from the purchaser, or resale or exemption certificates or other written evidence of exemption authorized by another state or country.

SECTION 1:

Place a check in the box that describes how you will use this certificate.

A) Choose "One-Time Purchase" and include the invoice number this certificate covers.

B) Choose "Blanket Certificate" if there is a "recurring business relationship." This exists when a period of not more than 12 months elapses between sales transactions between the seller and purchaser.

C) Choose "Blanket Certificate" and enter the expiration date (maximum four years) when there is a period of more than 12 months between sales transactions.

Print the vendor's name and address in the area provided.

SECTION 2:

Place a check in the box for "All items purchased" or choose "Limited to" and list the items that are covered by the exemption claim.

SECTION 3:

Place a check in the box that applies and provide the additional information requested for that exemption. The exemptions listed are the most common. If the exemption you are claiming is not listed use "Other" and enter the qualifying exemption.

SECTION 4:

Use the number that describes your business or explain any other business type not provided.

01 Accommodations 09 Transportation

02 Agricultural 10 Utilities

03 Construction 11 Wholesale

04 Manufacturing 12 Advertising, newspaper

05 Government 13 Non-Profit Hospital

06 Rental or leasing 14 Non-Profit Educational

07 Retail 15 Non-Profit 501(c)(3) or 501(c)(4)

08 Church 16 Other

Print the name of the business, address, city, state and zip code. Sign and provide your title (i.e. owner, president, treasurer, etc.).

Provide your printed name and date the certificate.

DO NOT SEND THIS EXEMPTION CERTIFICATE TO THE DEPARTMENT OF TREASURY.